



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
DECEMBER 12, 2016

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill.

REGRETS: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk.

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

AGENDA: Moved by Councillor Cutler for unanimous consent to add the following to the Agenda:

11. **REQUEST FOR DECISION: The Station – Letter of Support for Community Initiatives Program Grant Application**

CARRIED

Moved by Councillor McAlonan that the Agenda be accepted as amended.

CARRIED

MINUTES: **REGULAR MEETING – NOVEMBER 28, 2016**

Moved by Councillor Ford that the Regular Meeting Minutes November 28, 2016 be accepted as presented.

CARRIED

DELEGATIONS:

1. **ALBERTA MUNICIPAL AFFAIRS: Michael Scheidl & Irene Black**
RE: ACP – Mediation and Cooperative Processes Grants and Supports

Michael Scheidl and Irene Black from Alberta Municipal Affairs were present to speak to Council regarding a program overview of Municipal Dispute Resolution Services. Almost anything involving two or more municipalities can be mediated such as annexation, land use planning and shared services.

2. **CLARESHOLM SKATING CLUB, CLARESHOLM MINOR HOCKEY, CLARESHOLM POND HOCKEY**
RE: Claresholm Arena Needs

The Claresholm Skating Club, Claresholm Minor Hockey and Claresholm Pond Hockey sent representatives to speak to Council regarding the Claresholm Arena. Following a recent break in the line of the ice plant, they would like to see arena upgrades and maintenance as a priority in the next budget. They want to ensure that the Arena remains a viable recreation facility in Claresholm for many years to come. They are willing to help however they can to secure funding.

ACTION ITEMS:

1. **BYLAW #1621 – Claresholm & District FCSS**
RE: 1st Reading

Referred to Administration for changes.

2. **BYLAW #1623 – Borrowing Bylaw**
RE: All Readings

Moved by Councillor McAlonan to give Bylaw #1623, a borrowing bylaw, 1st Reading.

CARRIED

Moved by Councillor O'Neill to give Bylaw #1623, a borrowing bylaw, 2nd Reading.

CARRIED

Moved by Councillor Ford to give unanimous consent to give Bylaw #1623, a borrowing bylaw, 3rd and Final Reading at this meeting.

CARRIED

Moved by Councillor Cutler to give Bylaw #1623, a borrowing bylaw, 3rd and Final Reading.

CARRIED

**3. CORRES: Federation of Canadian Municipalities
RE: Canada 150 Community Leaders**

MOTION #16-131

Moved by Councillor Cutler to appoint Economic Development Officer Justin Sweeney as the individual to act on behalf of the Town of Claresholm to the Canada 150 Community Network for the Federation of Canadian Municipalities.

CARRIED

**4. CORRES: Claresholm Community Singers
RE: Grant Application**

Received for information.

**5. CORRES: Claresholm Summer Games Committee
RE: Annual General Meeting January 30, 2017**

Received for information.

**6. CORRES: Claresholm & District FCSS
RE: Unstoppable Conversations January 27 & 28, 2017**

Referred to Administration to find another date that does not conflict with the Claresholm Trade Fair.

7. REQUEST FOR DECISION: Alberta Community Partnership Grant Application – Feasibility Study

MOTION #16-132

Moved by Councillor Fieguth that Council authorizes the Town of Claresholm to participate in an application for the “Regional Fire Service Delivery and Governance Model Feasibility Study” in the amount of \$150,000, to be submitted by the Town of Claresholm, under the Intermunicipal Collaboration (IC) component of the Alberta Community Partnership Grant (ACP); and further

That the Town of Claresholm, as the Managing Partner, agrees to enter into and abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

CARRIED

8. REQUEST FOR DECISION: Alberta Community Partnership Grant Application – Regional Water Study from Town of Nanton

MOTION #16-133

Moved by Councillor Cutler that Council authorizes the Town of Claresholm to participate in an application for the “Regional Water Study” in the amount of \$150,000, to be submitted by the Town of Nanton, under the Intermunicipal Collaboration (IC) component of the Alberta Community Partnership Grant (ACP).

CARRIED

9. REQUEST FOR DECISION: Audit & Related Services 2016

MOTION #16-134

Moved by Councillor Ford to accept the proposal from Avail CPA for audit services for the year ended December 31, 2016 as presented.

CARRIED

10. REQUEST FOR DECISION: 2017 Interim Operating Budget

MOTION #16-135

Moved by Councillor O’Neill to adopt the 2016 operating budget as the 2017 interim operating budget.

CARRIED

11. REQUEST FOR DECISION: The Station – Letter of Support for Community Initiatives Program (CIP) Application

MOTION #16-136

Moved by Councillor McAlonan to write a letter of support for the Station’s grant application for the Community Initiatives Program (CIP) for operations.

CARRIED

12. FINANCIAL REPORT: Statement of Operations November 2016

Moved by Councillor Dixon to accept the Consolidated Statement of Operations for the month ended November 30, 2016 as presented.

CARRIED

13. INFORMATION BRIEF: Community Facility Enhancement Program (CFEP) and Community Initiatives Program (CIP)

Referred to Administration to prepare grant applications for the Claresholm Arena and Multi-use Community Building and Town Hall.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Ford to adopt the information items as presented.

CARRIED

16. IN CAMERA: Board Appointment; Land (4); RCMP; Personnel

Moved by Councillor O'Neill that the meeting go In Camera at 8:10 p.m.

CARRIED

Moved by Councillor McAlonan that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Dixon that the meeting adjourn at 10:15 p.m.

CARRIED

Mayor – Rob Steel

Chief Administrative Officer – Marian Carlson