



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
DECEMBER 11, 2017

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Donna Courage, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor MacPherson

AGENDA: Moved by Councillor Schlossberger that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – NOVEMBER 27, 2017**

Moved by Councillor Zimmer that the Regular Meeting Minutes November 27, 2017 be accepted as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1633 – ATB Operational Borrowing Bylaw
RE: 2nd & 3rd Readings

Moved by Councillor Schlossberger to give Bylaw #1633, the ATB Financial Operational Borrowing Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1633, the ATB Financial Operational Borrowing Bylaw, 3rd & Final Reading.

CARRIED

2. BYLAW #1634 – AMSC Operational Borrowing Bylaw
RE: 2nd & 3rd Readings

Moved by Councillor Moore to give Bylaw #1634, the AMSC Operational Borrowing Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Courage to give Bylaw #1634, the AMSC Operational Borrowing Bylaw, 3rd & Final Reading.

CARRIED

3. BYLAW #1635 – Economic Development Committee
RE: 2nd & 3rd Readings

Moved by Councillor Schlossberger to give Bylaw #1635, regarding the Economic Development Committee, 2nd Reading.

Councillor Courage requested a recorded vote.

FOR: Mayor MacPherson, Councillors Carlson, Moore, Schlossberger, Schulze and Zimmer

AGAINST: Councillor Courage

CARRIED

Moved by Councillor Courage to make the following amendments to Bylaw #1635 regarding the Economic Development Committee prior to 3rd Reading:

Part 4 (a) The Committee shall consist of ten (10) voting members, **eight (8) appointed by the Council, and two (2) designated by their organizations.**

The said members shall consist of;

ii. One (1) member **designated** by Municipal District of Willow Creek Council;

iii. One (1) member **designated by** the Chamber of Commerce;

Councillor Courage requested a recorded vote.

FOR: Councillor Courage

AGAINST: Mayor MacPherson, Councillors Carlson, Moore, Schlossberger, Schulze and Zimmer

DEFEATED

Moved by Councillor Carlson to give Bylaw #1635, regarding the Economic Development Committee, 3rd & Final Reading.

CARRIED

4. **NEWS RELEASE: Government of Alberta**
RE: Proposed Changes to Electoral Boundaries

Received for information.

5. **CORRES: Alberta Health**
RE: Position Statement on Community Water Fluoridation, 2017

Received for information.

6. **CORRES: Pat Stier, MLA for Livingstone-Macleod**
RE: Update from the Legislature – December 1, 2017

Received for information.

7. **CORRES: Alberta Seniors Communities & Housing Association**
RE: Housing Management Bodies

Received for information.

8. **CORRES: Brownlee LLP**
RE: Emerging Trends in Municipal Law

Referred to Administration to bring this forward to the next regular Council meeting.

9. **CORRES: Claresholm Minor Hockey Association**
RE: Status of the Arena Upgrade Project

Referred to capital budget discussions.

10. **REQUEST FOR DECISION: Policy #COUN 12-17 – Streaming & Recording of Council Meetings**

MOTION #17-141 Moved by Councillor Moore to adopt Policy #COUN 12-17 – Streaming and Recording of Council Meetings, effective December 11, 2017.

CARRIED

11. **REQUEST FOR DECISION: Committee Structure Addition**

MOTION #17-142 Moved by Councillor Carlson to establish the Multi-Use Community Building Adhoc Committee as proposed and to appoint Mayor MacPherson, Councillor Schlossberger and Councillor Schulze as members of Council.

CARRIED

12. **REQUEST FOR DECISION: Group Accident Insurance Coverage for Council**

MOTION #17-143 Moved by Councillor Schulze to continue with Plan D, 24 Hour Coverage of Group Accident Insurance for Council.

CARRIED

13. **REQUEST FOR DECISION: 2018 Interim Operating Budget**

MOTION #17-144 Moved by Councillor Zimmer to adopt the 2017 operating budget as the 2018 interim operating budget.

CARRIED

14. **REQUEST FOR DIRECTION: Town Council Open House**

MOTION #17-145 Moved by Councillor Courage to hold quarterly Open Houses with dates and location to be determined.

CARRIED

15. **FINANCIAL REPORT: Statement of Operations – October 31, 2017**

Moved by Councillor Schulze to accept the Consolidated Statement of Operations for the month ended October 31, 2017 as presented.

CARRIED

16. **INFORMATION BRIEF: Council Resolution Status**

Received for information.

17. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Carlson to adopt the information items as presented.

CARRIED

18. **IN CAMERA:**

- a. **LAND (1) – FOIP Section 16.1**
- b. **LAND (2) – FOIP Section 16.1**
- c. **LEGAL (1) – FOIP Section 17.4 (b)**

- d. **LEGAL (2) – FOIP Section 27 (a)**
- e. **INTERMUNICIPAL AGREEMENT – FOIP Section 24.1 (c)**

Moved by Councillor Moore to go In Camera at 7:53 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 7:53 p.m.

Moved by Councillor Zimmer to come out of In Camera at 9:00 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 9:00 p.m.

- e. **INTERMUNICIPAL AGREEMENT – FOIP Section 19.**

MOTION #17-146 Moved by Councillor Schlossberger to adopt the Intermunicipal Water, Wastewater and Testing and Maintenance Servicing Agreement with the Municipal District of Willow Creek as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:02 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 9:03 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson