



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
DECEMBER 10, 2018

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Gaven Moore, Brad Schlossberger and Craig Zimmer

ABSENT: Councillors Mike Cutler and Lise Schulze

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson

AGENDA: Moved by Councillor Schlossberger for unanimous consent to add the following to the Agenda:

17. IN CAMERA:
e. PERSONNEL – FOIP Section 24(1)(b)(i)

CARRIED

Moved by Councillor Moore that the Agenda be accepted as amended.

CARRIED

MINUTES: REGULAR MEETING – NOVEMBER 26, 2018

Moved by Councillor Zimmer that the Regular Meeting Minutes of November 26, 2018 be accepted as presented.

CARRIED

PUBLIC HEARINGS:

1. BYLAW #1652 – Land Use Bylaw Amendment

Moved by Councillor Carlson to adjourn the regular meeting to hold the Public Hearing at 7:01 p.m.

CARRIED

Moved by Councillor Zimmer to open the Public Hearing regarding Bylaw #1652 and Bylaw #1657 at 7:01 p.m.

CARRIED

Gavin Scott, Planner from the Oldman River Regional Services Commission, spoke about how revisions made to Alberta's *Municipal Government Act* have made changes to the Land Use Bylaw necessary. Gavin went over these changes. There were also some clean-up items that needed to be addressed at this time.

Mayor MacPherson opened the floor for Council to ask questions. A few minor points were made.

No requests were received from the public regarding Bylaw #1652.

2. BYLAW #1657 – Starline Business Park Area Structure Plan

WSP made a PowerPoint presentation regarding the proposed Area Structure Plan. They explained the stages of how the plan was created and the final result was presented to Council for approval.

Mayor MacPherson opened the floor to individuals for comment.

Some questions were posed by Councillor Glen Alm from the MD of Willow Creek regarding development and how it will affect the landowners in the area and adjacent to the annexed area.

No further requests were received from the public regarding Bylaw #1657.

Moved by Councillor Schlossberger to close the Public Hearings at 7:26 p.m.

Moved by Councillor Zimmer to reconvene to the regular meeting at 7:26 p.m.

ACTION ITEMS:

1. BYLAW #1652 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings

Moved by Councillor Carlson to give Bylaw #1652, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1652, a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

**2. BYLAW #1657 – Starline Business Park Area Structure Plan
RE: 2nd & 3rd Readings**

Moved by Councillor Schlossberger to give Bylaw #1657, regarding the Starline Business Park Area Structure Plan, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1657, regarding the Starline Business Park Area Structure Plan, 3rd & Final Reading.

CARRIED

**3. CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs
RE: *City Charters Fiscal Framework Act***

Received for information.

**4. CORRES: Alberta Urban Municipalities Association (AUMA)
RE: Message from the President on Bill 32**

Received for information.

**5. CORRES: Alberta Municipal Affairs
RE: Municipal Accountability Program (MAP) Review in 2019**

Received for information.

**6. CORRES: Alberta Emergency Management Agency
RE: Approval of the Local Authority Emergency Management Regulation**

Received for information.

**7. CORRES: 2019 Reynolds Mirth Richards & Farmer LLP Municipal Law Seminars
RE: Registration now open**

Received for information.

**8. CORRES: Alberta Recreation & Parks Association
RE: Communities ChooseWell Healthy Community Award**

Received for information.

**9. CORRES: Alberta Health Services
RE: A decade of healthcare information in Alberta**

Received for information.

10. REQUEST FOR DECISION: Budget 2019

MOTION #18-180 Moved by Councillor Carlson to approve the 2019 Operational and Capital Budgets as presented.

CARRIED

11. REQUEST FOR DECISION: CUPE Agreement

MOTION #18-181 Moved by Councillor Schlossberger to ratify the 2019 to 2022 Collective Agreement between CUPE Local 3023 and the Town of Claresholm.

CARRIED

12. FINANCIAL REPORT: Statement of Operations – November 30, 2018

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended November 30, 2018 as presented.

CARRIED

13. INFORMATION BRIEF: Fort Macleod Bus Service Pilot Project

Received for information.

14. INFORMATION BRIEF: Strategic Plan Report

Received for information.

15. INFORMATION BRIEF: Council Resolution Status

Received for information.

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Zimmer to accept the information items as presented.

CARRIED

17. **IN CAMERA:**
a. **LAND – FOIP Section 16.1**
b. **Intergovernmental Relations – FOIP Section 21**
c. **Confidential Evaluations – FOIP Section 19.1**
d. **LEGAL – FOIP Section 27**
e. **LEGAL – FOIP Section 27**
f. **PERSONNEL – FOIP Section 24(1)(b)(i)**

Moved by Councillor Moore to go In Camera at 7:46 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 7:46 p.m.

Moved by Councillor Zimmer to come out of In Camera at 9:24 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 9:24 p.m.

- a. **LAND – FOIP Section 16.1**

MOTION #18-182 Moved by Councillor Schlossberger to extend the Option to Purchase Agreement with Faith Community Baptist Church for a period of 24 months for Lot N300”Z Block Z Plan 147N.

CARRIED

- e. **LEGAL – FOIP Section 27**

MOTION #18-183 Moved by Councillor Carlson to contract MPE Engineering to conduct a condition review and code compliance cost estimate on the properties located at 232, 234 and 236 – 50 Avenue West for \$8,800 plus GST.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:27 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 9:27 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson