



**TOWN OF CLARESHOLM**  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
AUGUST 22, 2016

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill

**REGRETS:** None

**STAFF PRESENT:** Finance Assistant: Karine Wilhauk

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – JULY 21, 2016**

**1. BYLAW #1614 – Borrowing**

Mayor Steel declared a pecuniary interest not a conflict of interest.

Moved by Councillor Ford that the Regular Meeting Minutes of July 21, 2016 be accepted as amended.

**CARRIED**

**DELEGATION:** **CLARESHOLM PUBLIC LIBRARY**  
**RE: Claresholm Calendar**

Kathy Davies, Librarian and Shelley Ford, Programming Coordinator at the Claresholm Public Library, spoke to Council regarding the new Claresholm Calendar that is being sponsored by the Library. This online calendar will enable the public to add events that may be of interest to others at no cost. They are requesting a direct link from the Town's Events Calendar tab on the Home page of the Town's website to the new Claresholm Calendar.

**ACTION ITEMS:**

**1. BYLAW #1615 – Business Licenses**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor McAlonan to give Bylaw #1615, the Business License Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Cutler to give Bylaw #1615, the Business License Bylaw, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**2. CORRES: Hon. Danielle Larivee, Minister of Municipal Affairs**  
**RE: 2016/17 Emergency Management Preparedness Program**

Received for information.

**3. CORRES: Pat Stier, MLA, Livingstone-Macleod**  
**RE: Feedback Request – Bill 21, Modernized Municipal Government Act**

Received for information.

**4. CORRES: Municipal District of Willow Creek No. 26**  
**RE: Summer Games Management**

Referred to Administration to work with the other municipalities in question in order to develop a coordinated plan for summer games management going forward.

**5. CORRES: Alberta SouthWest**  
**RE: Rural Broadband Strategy**

Referred to Administration to formulate a letter specific to the Town of Claresholm's concerns regarding Alberta's lack of high-speed connectivity, to be sent to the Honourable Navdeep Bains, Minister of Innovation, Science and Economic Development with the Government of Canada.

**6. CORRES: Parachute**  
**RE: Canada's National Teen Driver Safety Week**

Received for information.

**7. REQUEST FOR DECISION: Bylaw #1614a -Rescind Bylaw #1614 & Bylaw #1616 - Borrowing**

Mayor Steel declared a pecuniary interest and left the meeting at 7:40 p.m. Deputy Mayor Chris Dixon retained the position of Chair in Mayor Steel's absence.

Moved by Councillor Cutler to give Bylaw #1614a, a bylaw to rescind Bylaw #1614, 1<sup>st</sup> Reading.

**CARRIED**

Moved by Councillor Fieguth to give Bylaw #1616, a borrowing bylaw, 1<sup>st</sup> Reading.

**CARRIED**

Mayor Steel rejoined the meeting and resumed the position of Chair at 7:48 p.m.

**8. REQUEST FOR DECISION: Stormwater Project Phase 1**

MOTION #16-080

Moved by Councillor Fieguth to accept the tender from Ossa Terra Ltd. for the Stormwater Project – Phase 1 as recommended by Associated Engineering for \$2,584,201.62 including GST.

**CARRIED**

**9. REQUEST FOR DECISION: Local Improvement Tax**

Mayor Steel declared a pecuniary interest and left the meeting at 7:58 p.m. Deputy Mayor Chris Dixon retained the position of Chair in Mayor Steel's absence.

MOTION #16-081

Whereas per Section 396(1) of the *Municipal Government Act*, the Council of the Town of Claresholm has given proper notice of intention to affected property owners dated June 30, 2016 to undertake and complete the construction of the projects described in the Local Improvement Plan;

And Whereas thirty (30) days after the sending of the Notice have now elapsed and no sufficient and valid petition against the said proposal has been received by the Council;

Therefore be it moved by Councillor O'Neill to approve the local improvement as proposed for 47 Avenue West and 52 Avenue West.

Councillor Cutler requested a recorded vote.

FOR: Councillor Dixon, Fieguth, Ford and O'Neill.

AGAINST: Councillor Cutler and McAlonan

**CARRIED**

Mayor Steel rejoined the meeting and resumed the position of Chair at 8:09 p.m.

**10. REQUEST FOR DECISION: Claresholm Community Centre Fire Panel**

MOTION #16-082

Moved by Councillor Dixon to approve the fire alarm upgrade at the Claresholm Community Centre for a cost of a maximum \$40,000 plus GST, with funding to come from yard and building contracted services, and further that an application be submitted under the Municipal Sustainability Initiative (MSI) Capital Grant.

**CARRIED**

**11. REQUEST FOR DECISION: Annexation Report**

MOTION #16-083

Whereas the Municipal District of Willow Creek has accepted the proposed annexation report as presented by Gavin Scott, Planner from the Oldman River Regional Services Commission;

And Whereas the Town of Claresholm has reviewed the Annexation Report and wish to proceed with submission to the Alberta Municipal Government Board;

Therefore be it moved by Councillor Fieguth to accept the Annexation Report for submission to the Alberta Municipal Government Board.

**CARRIED**

**12. REQUEST FOR DECISION: Letter of Support – Willow Creek Ag Society**

MOTION #16-084

Moved by Councillor Dixon to write a letter of support for the Willow Creek Agricultural Society's application to the Community Facility Enhancement Program (CFEP) Grant for the purpose of the completion of the interior of the new riding facility currently being constructed at the Claresholm Agriplex.

**CARRIED**

**13. REQUEST FOR DECISION: Letter of Support – Claresholm Society for the Arts**

MOTION #16-085

Moved by Councillor McAlonan to write a letter of support for the Claresholm Society for the Arts' application to the Community Initiatives Program (CIP) Grant for the purpose of improving the stage, lighting and sound at the Claresholm Community Centre.

**CARRIED**

**14. REQUEST FOR DECISION: Downtown Market**

MOTION #16-086

Moved by Councillor Ford to allow the Downtown Market to use the downtown parking lot as proposed to temporarily close the laneway on Saturday, September 17, 2016.

**CARRIED**

**15. INFORMATION BRIEF: Sidewalk Snow Removal Program**

Received for information.

**16. INFORMATION BRIEF: CAO Report**

Received for information.

**17. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**18. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Cutler to adopt the information items as presented.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Dixon that the meeting adjourn at 8:40 p.m.

**CARRIED**

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Mayor – Rob Steel

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Finance Assistant – Karine Wilhauk