



Claresholm

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 9, 2018

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Donna Courage, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson

Mayor MacPherson asked everyone present to observe a moment of silence to honour the Humboldt Broncos Hockey Team victims.

AGENDA: Moved by Councillor Moore that the Agenda be accepted as presented.

CARRIED

Mayor MacPherson introduced the new Town of Claresholm Economic Development Officer, Brady Schnell.

MINUTES: **REGULAR MEETING – MARCH 26, 2018**

Moved by Councillor Schulze that the Regular Meeting Minutes of March 26, 2018 be accepted as presented.

CARRIED

PUBLIC HEARING: **BYLAW #1640 – Land Use Bylaw Amendment**

Moved by Councillor Courage to adjourn the regular meeting to hold the Public Hearing at 7:02 p.m.

Moved by Councillor Zimmer to open the Public Hearing regarding Bylaw #1640 at 7:02 p.m.

Mayor MacPherson indicated that Graham Boyle, Joseph Star and Gaven Scott notified the CAO that they wish to be heard at the Public Hearing.

Graham Boyle expressed concerns about the size of the apartments within the building in question. He is concerned about the possible issues for the area.

Joseph Star is the applicant and stated that the building will be targeting seniors to live there but legally must be open to everyone. He believes that the building will be an asset to the community and intends to be a good neighbour.

Gaven Scott, Planner with the Oldman River Regional Services Commission explained that the zoning does fit within the confines of the Town's Municipal Development Plan for this particular area. Some of the specific concerns regarding unit size and parking will need to go through the Municipal Planning Commission before it is approved.

Mayor MacPherson opened the floor for individuals to express their concerns.

Sandra Middleton asked if the empty lot beside the current building will be affected by the rezoning.

Gaven Scott indicated that the empty lot is not a part of this rezoning. The empty lot is currently zoned R4.

Doug Kemery wondered why the R4 to R5 zoning is needed.

Gaven Scott indicated that changes to the zoning bylaw mean that apartments must be zoned to R5. The process is much more complicated and there is much more public consultation that needs to take place.

Joseph Starr stated that his intention is to use the building exactly as it was built and procedural changes have meant that he must go through this process.

Various individuals spoke about their concerns regarding the type of tenants that will be moving into the building.

No further requests were received from the public regarding Bylaw #1640.

Moved by Councillor Courage to close the Public Hearing at 7:27 p.m.

Moved by Councillor Carlson to reconvene to the regular meeting at 7:28 p.m.

Councillor Zimmer was excused at 7:28 p.m.

DELEGATIONS:

1. **COMMUNITY FUTURES ALBERTA SOUTHWEST – Tony Walker**
RE: Update

Tony Walker, General Manager of Community Futures Alberta Southwest was present to update Council on what they do and their current initiatives.

2. **DARLA SLOVAK**
RE: Downtown Market Dates for 2018

Darla Slovak was not present to speak to Council regarding the Downtown Market. It was a popular event in the summer of 2017 and hopefully will be again. Darla will be invited to the next Council meeting.

ACTION ITEMS:

1. **BYLAW #1640 – Land Use Bylaw Amendment**
RE: 2nd & 3rd Readings

Moved by Councillor Courage to give Bylaw #1640, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1640, a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

2. **BYLAW #1641 – Council Code of Conduct**
RE: 3rd Reading

Moved by Councillor Carlson to amend Bylaw #1641 to change the title to the “Council Code of Conduct” and to remove the word “the” from Section 2.1 (e).

CARRIED

Moved by Councillor Schlossberger to give Bylaw #1641, regarding Council Code of Conduct, 3rd and Final Reading.

CARRIED

3. **CORRES: Hon. Deron Bilous, Minister of Economic Development and Trade**
RE: Community and Regional Economic Support (CARES) Program

Received for information.

4. **CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs**
RE: Municipal Accountability Program (MAP)

Received for information.

5. **CORRES: Alberta Municipal Affairs**
RE: Alberta Community Partnership (ACP) Program

Received for information.

6. **CORRES: Alberta Municipal Affairs**
RE: Initiation of a New Performance Measure

Received for information.

7. **CORRES: Alberta Urban Municipalities Association (AUMA)**
RE: AUMA’s Analysis of Provincial Budget 2018

Received for information.

8. **CORRES: Workers’ Compensation Board – Alberta**

Referred to Administration to acknowledge the National Day of Mourning on April 28, 2018.

9. **CORRES: Willow Creek Regional Waste Management Services Commission**
RE: 2018 Requisition

Received for information.

10. **CORRES: Porcupine Hills Classic Cruisers**
RE: 25th Annual Show ‘N’ Shine – Sunday, August 12, 2018

MOTION #18-054 Moved by Councillor Courage to allow the Porcupine Hills Classic Cruisers to host their event at the Centennial Park Ball Diamonds on August 12, 2018.

CARRIED

**11. CORRES: Claresholm Lions Club
RE: Fireworks at Winterfest**

MOTION #18-055 Moved by Councillor Schlossberger to support the fireworks moving from Canada Day to the Winter Festival going forward.
CARRIED

**12. NEWS RELEASE: Alberta Environment and Parks
RE: Public Input Wanted on Livingstone-Porcupine Hills**

Received for information.

13. REQUEST FOR DECISION: 2018 Updated Budget

MOTION #18-056 Moved by Councillor Schulze to approve the Updated 2018 Operational and Capital Budgets as presented.
CARRIED

14. BYLAW #1643 – 2018 Mill Rate Bylaw

Moved by Councillor Moore to give Bylaw #1643 regarding the 2018 Mill Rate 1st Reading.
CARRIED

15. REQUEST FOR DECISION: Policy #GA 04-18 – Miscellaneous Fee & Facility Rent

MOTION #18-057 Moved by Councillor Schlossberger to adopt Policy #GA 04-18 regarding Miscellaneous Fees & Facility Rent effective April 9, 2018 with the Paper Statement Admin Fee to come into effect September 15, 2018.
CARRIED

16. INFORMATION BRIEF: Open House Feedback – MDP Review & Update

Received for information.

17. INFORMATION BRIEF: Council Resolution Status

Received for information.

18. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Courage to adopt the information items as presented.
CARRIED

19. IN CAMERA:

- a. LAND – Delegation – Chelsea & Cody Petrovic, FOIP Section 16.1
- b. LAND – Delegation – Dave McKinnon, FOIP Section 16.1
- c. LAND – Town Owned Property – FOIP Section 16.1
- d. LEGAL – Barking Dog – FOIP Section 27
- e. LEGAL – Tax Recovery – FOIP Section 27

Moved by Councillor Carlson to go In Camera at 8:23 p.m.
CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 8:23 p.m.

Councillor Zimmer rejoined the meeting at 8:43 p.m.

Moved by Councillor Courage to come out of In Camera at 10:15 p.m.
CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 10:15 p.m.

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 10:16 p.m.
CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 10:16 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson