



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**APRIL 8, 2019**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Deputy Mayor Lise Schulze; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger and Craig Zimmer

**ABSENT:** Mayor Doug MacPherson

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**NOTICE OF RECORDING:** Deputy Mayor Schulze provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Deputy Mayor Lise Schulze.

**AGENDA:** Moved by Councillor Moore that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – MARCH 25, 2019**

Moved by Councillor Zimmer that the Regular Meeting Minutes of March 25, 2019 be accepted as presented.

**CARRIED**

**DELEGATIONS:**

1. **CLARESHOLM RCMP DETACHMENT – Greg Stannard, Sergeant**  
**RE: Update**

Sergeant Greg Stannard from the Claresholm RCMP Detachment was present to speak to Council with an update and to discuss any possible concerns Council may have in regards to the RCMP's annual performance plan. They are looking to the next year and what their focus will be.

2. **CLARESHOLM SENIOR'S DROP-IN**  
**RE: Seniors' Centre Open House & Senior's Week**

Shelley Ford was present to speak to Council on behalf of the Claresholm Senior's Drop-in Board about Senior's Week June 2-8, 2019 and their Open House to be held on June 5, 2019. They are asking the Town for support of their Open House. The Drop-in is planning a membership drive and looking at different fundraising opportunities. Their kitchen is also certified and they are willing to rent it out.

**ACTION ITEMS:**

1. **CORRES: Municipal District of Willow Creek No.26**  
**RE: Letter to the Deputy Minister of Health**

Received for information.

2. **CORRES: Workers' Compensation Board – Alberta**  
**RE: April 28 – National Day of Mourning**

Referred to Administration to acknowledge the National Day of Mourning on April 28, 2019.

3. **CORRES: APWA Alberta Chapter**  
**RE: National Public Works Week, May 19-25, 2019 – "It All Starts Here"**

Referred to Administration to acknowledge National Public Works Week May 19-25, 2019.

4. **CORRES: Crime Watch Canada**  
**RE: Wounded Warriors Canada E-Magazine**

Received for information.

5. **CORRES: Willow Creek Ministerial**  
**RE: Gospel Music Concert – August 10, 2019**

**MOTION #19-046** Moved by Councillor Schlossberger to allow the Willow Creek Ministerial to hold a Gospel music concert in Amundsen Park on August 10, 2019 from 7:00 to 9:00 p.m.

**CARRIED**

**6. CORRES: Event Coordinator, Lauren Billey  
RE: Venues for Upcoming Events**

MOTION #19-047 Moved by Councillor Schlossberger to approve the use of Centennial Park for Canada Day celebrations on July 1, 2019 and for the Claresholm Skatepark Association to host a beer garden in that location subject to all the required approvals.

**CARRIED**

MOTION #19-048 Moved by Councillor Cutler to approve closure of 49<sup>th</sup> Avenue from the 2<sup>nd</sup> Street West intersection to the north-south alley that runs adjacent ATB and Pharmasave for a period of up to 12 hours as required to facilitate the Claresholm Fair Days Street Festival on August 10, 2019.

**CARRIED**

**7. REQUEST FOR DECISION: Letter of Support CFEP Grant – Kin Clubs**

MOTION #19-049 Moved by Councillor Zimmer to support the Kin Clubs of Claresholm's application to the Community Facility Enhancement Program for the purpose of pathway construction along 8<sup>th</sup> Street West and provide the matching funds for the project as per the 2019 capital budget.

**CARRIED**

**8. REQUEST FOR DECISION: Free Public Swim Initiative**

MOTION #19-050 Moved by Councillor Cutler to donate twenty-six (26) hours of pool rental time for the Claresholm Healthy Community Coalition's free public swim initiative for the 2019 year.

**CARRIED**

**9. INFORMATION BRIEF: 2022 Alberta Summer or Winter Games**

Received for information.

**10. INFORMATION BRIEF: Strategic Plan Report**

Received for information.

**11. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**12. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Carlson to accept the information items as presented.

**13. IN CAMERA:**

- a. Confidential Evaluations – FOIP Section 19.1
- b. PERSONNEL – FOIP Section 17.2(c)
- c. PERSONNEL – FOIP Section 17.2(c)
- d. LAND – FOIP Section 16.1
- e. LAND – FOIP Section 16.1
- f. Local Public Body Confidences – FOIP Section 23
- g. Intergovernmental Relations – FOIP Section 21

Moved by Councillor Cutler to go In Camera at 7:45 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Deputy Mayor Schulze stated that the live stream has ended at 7:45 p.m.

Moved by Councillor Cutler to come out of In Camera at 9:05 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Deputy Mayor Schulze provided notice that live streaming and recording of the Council meeting would begin again at 9:05 p.m.

**b. Personnel – FOIP Section 17.2(c)**

MOTION #19-051 Moved by Councillor Schlossberger to allow administration to hire Spencer VanDellen for a seasonal position with the Town.

**CARRIED**

MOTION #19-052 Moved by Councillor Cutler to allow administration to hire Ali Hemmaway for a seasonal position with the Town.

**CARRIED**

**e. LAND – FOIP Section 16.1**

MOTION #19-053 Moved by Councillor Zimmer to enter into a lease agreement with the Rocky Mountain Drift Club for the existing and additional portion of the airport lands located at Block A, Plan 4117JK for a one-year term with the option to renew for another year subject to any requirements/approvals by the MD of Willow Creek.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 9:07 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Deputy Mayor Schulze noted that recording ceased at 9:07 p.m.

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Deputy Mayor – Lise Schulze

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Chief Administrative Officer – Marian Carlson