



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**APRIL 25, 2016**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan, and Lyal O’Neill.

**REGRETS:** None

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson; Finance Assistant: Karine Wilhauk

**MEDIA PRESENT:** None

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – APRIL 11, 2016**

Moved by Councillor McAlonan that the Regular Meeting Minutes of April 11, 2016 be accepted as presented.

**CARRIED**

**DELEGATION:** **LETHBRIDGE COLLEGE – Justin Sweeney**  
**RE: Community Advisory Council Representative**

Justin Sweeney appeared on behalf of the Lethbridge College to request that Council appoint a representative to Lethbridge College’s Community Advisory Council for Claresholm. This is a newly formed advisory council to address the learning needs of the community, and also act as a liaison between the College and Claresholm.

**ACTION ITEMS:**

1. **CORRES: Mayor Brad Koch, Village of Lomond**  
**RE: 100<sup>th</sup> Anniversary**

Administration was directed to arrange for the Town of Claresholm float to attend the parade.

2. **CORRES: Porcupine Hills Classic Cruisers**  
**RE: Annual Show & Shine – August 14, 2016**

MOTION #16-039 Moved by Councillor Cutler to allow the Porcupine Hills Classic Cruisers to host their event at the Centennial Park Ball Diamonds on August 14, 2016.

**CARRIED**

3. **CORRES: Alberta Municipal Affairs**  
**RE: Feedback on Changes to the Municipal Government Act**

Received for information.

4. **CORRES: Alberta Urban Municipalities Association**  
**RE: June Mayors’ Caucuses in Olds**

Mayor Steel is unable to attend so Councillor O’Neill will attend in his place.

5. **CORRES: Canadian Senior Pro Rodeo Association**  
**RE: Sponsorship Request**

MOTION #16-040 Moved by Councillor Ford to support the Canadian Senior Pro Rodeo Association’s Senior Pro Rodeo Finals October 13-16, 2016 with sponsorship of \$500.

**CARRIED**

6. **REQUEST FOR DECISION: 2016 Budget Amendment**

MOTION #16-041 Moved by Councillor McAlonan to amend the 2016 budget to reflect the increased requisition from the Province of Alberta for the Alberta School Foundation Fund, in the amount of \$5,176.

**CARRIED**

**7. REQUEST FOR DECISION: 2016 Mill Rate Bylaw & Special Tax Bylaws**

MOTION #16-042 Moved by Councillor Cutler to give Bylaw #1611, a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2016 taxation year, 1st Reading.

**CARRIED**

MOTION #16-043 Moved by Councillor O'Neill to give Bylaw #1612, a bylaw to authorize the imposition and levy of a Special Street Maintenance Tax for 2016, 1st Reading.

**CARRIED**

MOTION #16-044 Moved by Councillor Ford to give Bylaw #1613, a bylaw to authorize the imposition and levy of a Special Street Maintenance Tax Bylaw for 2016, 1st Reading.

**CARRIED**

**8. REQUEST FOR DECISION: Corporate Credit Card Policy**

MOTION #16-045 Moved by Councillor McAlonan to adopt Policy #GA 04-16, the Corporate Credit Card Policy, effective April 25, 2016.

**CARRIED**

**9. INFORMATION BRIEF: CAO Report**

Received for information.

**10. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**11. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Ford to adopt the information items as presented.

**CARRIED**

**12. IN CAMERA: Legal**

Moved by Councillor Cutler that the meeting go In Camera at 7:58 p.m.

**CARRIED**

Moved by Councillor Dixon that this meeting come out of In Camera at 8:31 p.m.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Cutler that the meeting adjourn at 8:32 p.m.

**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Marian Carlson