



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 24, 2017

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Deputy Mayor Mike McAlonan; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford and Lylal O’Neill

ABSENT: Mayor Rob Steel and Councillor Chris Dixon

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Mike McAlonan

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – APRIL 10, 2017

Moved by Councillor O’Neill that the Regular Meeting Minutes April 10, 2017 be accepted as presented.

CARRIED

DELEGATION: AVAIL LLP – Darren Adamson, CPA, CA
RE: 2016 Financial Statements

Darren Adamson, CPA, CA from Avail LLP presented the 2016 Audited Financial Statements to Council.

ACTION ITEMS:

1. REQUEST FOR DECISION: Transfers to Reserves

MOTION #17-030 Moved by Councillor Cutler to transfer unrestricted funds of \$507,698 to Reserves and to transfer from Reserves \$27,941 for capital projects for the year ended December 31, 2016 as follows:

General Reserves

Transfers to Reserves:

Physician recruitment fund – \$2,366
FCSS – \$11,365
Economic development – \$12,000
Garbage equipment – \$12,970
Museum - \$10,000

Transfers from Reserves:

Sewer main replacement - \$10,995

Capital Reserves

Transfers to Reserves:

Multi-use community building – \$48,630
Water and sewer – \$246,129
Curling rink roof replacement – \$39,238
Playground rehabilitation – \$25,000
Parks and pathways - \$100,000

Transfers from Reserves:

General – \$7,401
Museum – \$9,545

CARRIED

2. REQUEST FOR DECISION: 2016 Financial Statements

MOTION #17-031 Moved by Councillor Fieguth to accept the Audited Financial Statements for the year ended December 31, 2016 as presented.

CARRIED

A short recess was taken at 7:22 p.m. to sign the Audited Financial Statements.

3. BYLAW #1631 – Special Tax Bylaw
RE: 1st Reading

Referred to Administration to eliminate the Special Tax Bylaw.

4. BYLAW #1632 – Special Tax Bylaw
RE: 1st Reading

Referred to Administration to eliminate the Special Tax Bylaw.

5. REQUEST FOR DECISION: Final 2017 Operating & Capital Budgets

Referred to Administration to adjust the Budgets to reflect the elimination of the Special Tax Bylaws and adjustment of the 2017 Mill Rate Bylaw.

**6. BYLAW #1630 – 2017 Mill Rate Bylaw
RE: 1st Reading**

Referred to Administration to adjust the 2017 Mill Rate Bylaw to reflect the elimination of the Special Tax Bylaws.

**7. BYLAW #1626 – Local Improvement Tax Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Cutler to give Bylaw #1626, a Local Improvement Tax Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Ford to give Bylaw #1626, a Local Improvement Tax Bylaw Amendment, 3rd & Final Reading.

CARRIED

**8. CORRES: Alberta Municipal Affairs – MGA Review
RE: MGA Review Legislative Amendments**

Received for information.

**9. CORRES: Alberta Urban Municipalities Association (AUMA)
RE: Bill 8 (MGA Amendments)**

Received for information.

**10. CORRES: Hon. Lori Sigurdson, Minister of Seniors and Housing
RE: 2017 Minister's Seniors Service Awards**

Received for information.

**11. CORRES: Alberta Urban Municipalities Association (AUMA)
RE : Marijuana Legislation**

Received for information.

**12. CORRES: Alberta Urban Municipalities Association (AUMA)
RE : AUMA's Summer Mayor's Caucus June 14, 2017**

Received for information.

**13. CORRES: Alberta SouthWest Regional Alliance
RE: Tourism and Recreation Economic Impact Assessment**

Received for information.

**14. CORRES: Partners FOR the Saskatchewan River Basin
RE: Membership Application / Renewal**

MOTION #17-032

Moved by Councillor Fieguth to support the Partners FOR the Saskatchewan River Basin with an annual membership for April 1, 2017 to March 31, 2018 in the amount of \$125.

CARRIED

**15. CORRES: Granum Canada Day Committee
RE: Invitation to Canada Day Celebration**

Councillors Cutler and Fieguth intend to attend the Granum Canada Day festivities.

**16. CORRES: Willow Creek Regional Waste Management Services Commission
RE: 2017 Requisition**

Received for information.

MOTION #17-033

Moved by Councillor Cutler to request that at the Regional Mayors and Reeves meeting, they discuss the hours of operation at the Willow Creek Regional Waste Management Services Commission to see if there is an opportunity to better accommodate the general public.

CARRIED

**17. CORRES: Claresholm Bantam Football Association
RE: Score Clock Replacement**

MOTION #17-034

Moved by Councillor Fieguth to write a letter of support towards the Claresholm Bantam Football Association's application to the FCC Agrispirit Fund for the score clock replacement at the football field located at Willow Creek Composite High School.

CARRIED

**18. CORRES: Jb Marketing div. of Community Markets
RE: Saturday Downtown Markets**

MOTION #17-035 Moved by Councillor Cutler to allow the Saturday Downtown Markets to run in the downtown parking lot on the dates requested for 2017, and to allow the markets to use only the amount of the parking lot that was used in 2016.

CARRIED

19. REQUEST FOR DECISION: Arena Ice Slab & Boards Replacement Project

MOTION #17-036 Moved by Councillor Fieguth to commit \$154,135 currently held in Capital Reserves towards the Claresholm Arena Ice Slab and Board Replacement Project, and to write letters of support as needed for Claresholm Minor Hockey as they apply for grants to fund this project.

CARRIED

Direction was given to Administration to send a letter of thanks to the MD of Willow Creek for their financial support of the Arena project.

20. FINANCIAL REPORT: Statement of Operations – February 28, 2017

Moved by Councillor O’Neill to accept the Consolidated Statement of Operations for the month ended February 28, 2017 as presented.

CARRIED

21. INFORMATION BRIEF: CAO Report

Received for information.

22. INFORMATION BRIEF: Council Resolution Status

Received for information.

23. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Ford to adopt the information items as presented.

CARRIED

24. IN CAMERA: Contract (2); Legal

Moved by Councillor Cutler that the meeting go In Camera at 8:26 p.m.

CARRIED

Moved by Councillor Fieguth that this meeting come out of In Camera at 9:10 p.m.

CARRIED

MOTION #17-037 Moved by Councillor O’Neill to enter into a Fire Safety Codes Officer Agreement with the MD of Willow Creek for inspection and investigation duties for the Town of Claresholm as presented with the agreement to expire September 30, 2017.

CARRIED

ADJOURNMENT: Moved by Councillor Ford that the meeting adjourn at 9:14 p.m.

CARRIED

Deputy Mayor – Mike McAlonan

Chief Administrative Officer – Marian Carlson