



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 23, 2019

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Deputy Mayor Lise Schulze; Councillors: Kieth Carlson, Gaven Moore, Brad Schlossberger and Craig Zimmer

ABSENT: Mayor Doug MacPherson and Councillor Mike Cutler

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Deputy Mayor Schulze provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Lise Schulze.

AGENDA: Moved by Councillor Carlson that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – APRIL 8, 2019**

Moved by Councillor Zimmer that the Regular Meeting Minutes of April 8, 2019 be accepted as presented.

CARRIED

DELEGATIONS:

1. YOUTH JUSTICE COMMITTEE OF ALBERTA SOUTHWEST
RE: Introduction

Brad Toone and Sherry Levesque, members of the Youth Justice Committee of Alberta Southwest, were present to speak to Council to share the focus of their group, what they do in our community and also share details regarding an exciting new partnership with the Claresholm & District Chamber of Commerce. They asked for Council's support of their new initiative of Positive Ticketing in Claresholm. Amanda Zimmer, President of the Chamber, was also present to support the program. They are requesting the Town Office be a redemption site to redeem tickets for gift cards.

2. CLARESHOLM SENIOR'S DROP-IN
RE: Seniors' Centre Open House & Senior's Week

On behalf of Claresholm Minor Baseball, Chris Dixon, Dalanie Scott and Kristyn Robertson proposed some changes and necessary upgrades to the Town's baseball facilities. They discussed possible changes to Moffat Park, as this has been recently suggested as a possible location for a new skatepark. They see Moffat Park as a huge benefit to the town and user groups, and there is a group of people who are interested in running a fundraising committee for these projects. With fundraising, grant applications and help from the Town, they are confident they can accomplish these upgrades.

ACTION ITEMS:

1. BYLAW #1665 – Land Use Bylaw Amendment
RE: 1st Reading

Moved by Councillor Schlossberger to give Bylaw #1665, a land use bylaw amendment, 1st Reading.

CARRIED

2. BYLAW #1666 – Land Use Bylaw Amendment
RE: 1st Reading

Moved by Councillor Carlson to give Bylaw #1666, a land use bylaw amendment, 1st Reading.

CARRIED

3. CORRES: Barry Morishita, President, AUMA
RE: Provincial Election & Resource Communities of Canada Coalition (RCCC)

Received for information.

4. CORRES: SouthGrow Regional Initiative
RE: Invitation to SouthGrow May 15th Event

Received for information.

**5. CORRES: Claresholm & District Chamber of Commerce
RE: Mexican Fiesta – June 21, 2019**

MOTION #19-054 Moved by Councillor Schlossberger to allow the Claresholm & District Chamber of Commerce to host their annual Mexican Fiesta in Amundsen Park on June 21, 2019 from 5:00 to 9:00 p.m. which will include a beer garden, conditional on the Chamber securing all the required approvals.

CARRIED

**6. CORRES: Claresholm Kraken Swim Club
RE: Donation Request**

MOTION #19-055 Moved by Councillor Moore to support the Claresholm Kraken Swim Club's Annual Swim Meet June 7 & 8, 2019 and waive the cost of the pool rental fees to a maximum of \$700.

CARRIED

**7. CORRES: Barbara Rolfe
RE: Request for New Bylaw**

Council advised Administration to take no further action at this time.

8. REQUEST FOR DECISION: SouthGrow Representation

MOTION #19-056 Moved by Councillor Zimmer to appoint Councillor Brad Schlossberger to be the Town of Claresholm's representative with the SouthGrow Regional Initiative.

CARRIED

9. REQUEST FOR DECISION: Youth Council Representatives Policy

MOTION #19-057 Moved by Councillor Schlossberger to adopt Policy 2.1.15 – the Youth Council Representatives Policy, effective April 23, 2019.

CARRIED

10. REQUEST FOR DECISION: EV Charging Station Site

Councillor Carlson declared a conflict of interest in this matter and excused himself from discussions at 7:58 p.m.

MOTION #19-058 Moved by Councillor Moore to approve the use of Site-1 as indicated on the proposed locations for the placement of two (2) electric vehicle charging stations with the Peaks to Prairies project.

CARRIED

Councillor Carlson rejoined the meeting at 8:01 p.m.

11. REQUEST FOR DECISION: Amundsen Park Design Proposal

MOTION #19-059 Moved by Councillor Carlson to approve the out-of-budget expenditure for the design and survey plans for Amundsen Park to a maximum of \$14,000 to be funded from General Reserves.

CARRIED

12. FINANCIAL REPORT: Statement of Operations – March 31, 2019

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended March 31, 2019 as presented.

CARRIED

13. INFORMATION BRIEF: Practicum Student

Received for information.

14. INFORMATION BRIEF: CAO Report

Received for information.

15. INFORMATION BRIEF: Council Resolution Status

Received for information.

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Moore to accept the information items as presented.

CARRIED

17. IN CAMERA:

a. PERSONNEL – FOIP Section 17.2(c)

b. Intergovernmental Relations – FOIP Section 21

Moved by Councillor Schlossberger to go In Camera at 8:06 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schulze stated that the live stream has ended at 8:06 p.m.

Moved by Councillor Moore to come out of In Camera at 8:35 p.m.

CARRIED

NOTICE OF RECORDING: Deputy Mayor Schulze provided notice that live streaming and recording of the Council meeting would begin again at 8:35 p.m.

a. Personnel – FOIP Section 17.2(c)

MOTION #19-060 Moved by Councillor Zimmer to approve the CAO contract with Marian Carlson as presented effective July 1, 2019.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:37 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schulze noted that recording ceased at 8:37 p.m.

Deputy Mayor – Lise Schulze

Chief Administrative Officer – Marian Carlson