



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 23, 2018

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Donna Courage, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson

AGENDA: Moved by Councillor Courage to add a discussion to the Agenda regarding the construction of a new building for half the cost of the proposed building, to be added somewhere prior to Item #7.

DEFEATED

Moved by Councillor Schlossberger that the Agenda be accepted as presented.

CARRIED

CODE OF CONDUCT: OFFICIAL SIGNING OF OATH

Mayor MacPherson and all members of Council signed the Code of Conduct Oath as prescribed by Bylaw #1641, the Council Code of Conduct Bylaw, which passed 3rd and Final Reading at the April 9, 2018 regular Council meeting.

MINUTES: REGULAR MEETING – APRIL 9, 2018

Moved by Councillor Schulze that the Regular Meeting Minutes of April 9, 2018 be accepted as presented.

CARRIED

DELEGATIONS:

1. PRAIRIE WINDS CLUBHOUSE – Mel Lyster
RE: Board Position

Mel Lyster, President of the Prairie Winds Clubhouse was present to speak to Council with a request to have a member of Council sit on their board. Although they do not receive funding from the Town, they are interested in what happens in the Town and would like to be included.

2. DARLA SLOVAK
RE: Downtown Market Dates for 2018

Darla Slovak was present to speak to Council regarding Markets downtown along with Barb Uhl of the Farmers Market. The Farmers Market moved downtown in 2017 and it was a success. They would like to use the downtown parking lot once again. The plan is to also have Open Mic night again as well as the Saturday Downtown Market in 2018.

ACTION ITEMS:

1. BYLAW #1642 – Sanitary Sewer Borrowing Bylaw
RE: 2nd & 3rd Readings

Moved by Councillor Moore to give Bylaw #1642, the Sanitary Sewer Borrowing Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1642, the Sanitary Sewer Borrowing Bylaw, 3rd and Final Reading.

CARRIED

2. CORRES: Hon. Lori Sigurdson, Minister of Seniors and Housing
RE: Minister's Seniors Service Awards

Received for information.

3. **CORRES: Chautauqua Committee**
RE: Great Chautauqua Revival in Cardston and Magrath

Received for information.

4. **CORRES: Alberta Historical Resources Foundation**
RE: Heritage Awards 2018

Received for information.

5. **CORRES: APWA Alberta Chapter**
RE: National Public Works Week May 20-26, 2018

Referred to administration to acknowledge National Public Works Week.

6. **CORRES: Southern Alberta Recreation Association (SARA)**
RE: 2021 Southern Alberta Summer Games

Referred to administration to write a letter reaffirming the Town's interest in hosting the 2021 Southern Alberta Summer Games.

7. **REQUEST FOR DECISION : Multi-use Community Building**

MOTION #18-058

Moved by Councillor Carlson to approve the out-of-budget capital project of \$3,500,000 to proceed with the development of the Multi-Use Community Building with funding to come from Capital Reserves in the amount of \$350,000, Grant Funding in the amount of \$350,000, and \$2,800,000 from debt financing.

CARRIED

8. **FINANCIAL REPORT – Statement of Operations – March 31, 2018**

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended March 31, 2018 as presented.

CARRIED

9. **REQUEST FOR DIRECTION: Streaming & Recording of Council Meetings**

MOTION #18-059

Moved by Councillor Courage to direct Administration to publicize the dates of all internal public committee meetings on the Town's website.

CARRIED

MOTION #18-060

Moved by Councillor Schlossberger to amend Policy #COUN 12-17 to not allow any external recording of any Town meetings.

CARRIED

10. **INFORMATION BRIEF: 2018 Mill Rate Bylaw**

Received for information.

11. **INFORMATION BRIEF: CAO Report**

Received for information.

12. **INFORMATION BRIEF: Council Resolution Status**

Received for information.

13. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Courage to adopt the information items as presented.

CARRIED

14. **IN CAMERA:**

a. **LAND (2) – FOIP Section 16.1**

b. **LEGAL – Contract – FOIP Section 27**

c. **LEGAL – FOIP Section 27**

d. **ADVICE FROM OFFICIALS – FOIP Section 24.1(b)(i)**

Moved by Councillor Moore to go In Camera at 7:53 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 7:53 p.m.

Councillor Courage declared a pecuniary interest and left the meeting at 8:27 p.m.

Councillor Courage rejoined the meeting at 8:35 p.m.

Moved by Councillor Moore to come out of In Camera at 8:39 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:39 p.m.

a. LAND – FOIP Sec 16.1

MOTION #18-061 Moved by Councillor Zimmer to direct Administration to get the land located at the old water treatment plant, specifically NE ¼ Sec 23; Township 12; Range 28; Meridian 4, appraised for value.

CARRIED

ADJOURNMENT: Moved by Councillor Courage that the meeting adjourn at 8:41 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 8:41 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson