



MUNICIPAL PLANNING COMMISSION MINUTES

March 26, 2021
Town of Claresholm – Zoom Meeting

2. *The signs are to be maintained in good condition and any flag signage shall be removed and replaced if it becomes damaged, faded, or derelict in any way.*
3. *If the portable sign inhibits vision or movement of motorists/pedestrians an alternative location may be requested. The sign must be secured to prevent tipping, blowing away, etc.*

Item 2: ACTION

DEVELOPMENT PERMIT

File: D2021.023
Applicants/Owners: Karine & Shawn Keys
Address: 52 Westlynn Spur
Legal: Lot 44, Block 2, Plan 0610901
Regarding: Development Permit – Privacy screen/fence

**Motion to approve with
conditions by
Councilor Carlson**

**Seconded by
Doug Priestley**

CARRIED

Condition(s):

1. *The Applicant shall ensure that building materials and waste materials on the premises are removed or contained and secured in such a manner that prevents such material from being blown off or scattered from the property.*
2. *This is for the one privacy fence only (as per the application); any further or alternative work will require a new application.*
3. *The Applicant shall obtain an Alberta One Call prior to any digging. 1-800-242-3447.*

Item 3: ACTION

HOME OCCUPATION

File: D2021.021
Applicants: Zhanna Sitovska
Owners: Trish Dunn/Patricia & William Henry
Address: 50 Westover Crescent
Legal: Lot 25, Block 8, Plan 7810813
Regarding: Home Occupation – Acupuncture services

**Motion to approve with
conditions by
Mayor MacPherson**

**Seconded by
Doug Priestley**

CARRIED

Condition(s):



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1. *The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.*
2. *As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations shall not involve the display or storage of goods and equipment upon or inside the premises in such a manner that these items are exposed to public view.*
3. *As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.*
4. *Please note that the home occupation development permit will lapse/expire if a business license is not obtained within 1 year from the date of approval, or subsequently, if the business license is not purchased annually.*

Item 4: ACTION

In Camera – discussion

1. **FOIP advise from officials – policy review (section 24)**

**Motion to go in camera by
Councillor Carlson**

Seconded by Jeff Kerr

**Motion to come out of
camera by Mayor
MacPherson**

Seconded by Doug Priestley

**Motion by Jeff Kerr to refer
to council - the MPC is of
the opinion that no
additional policy is required
to regulate signage within
the Town of Claresholm**



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Seconded by Doug Priestley

CARRIED

9:29 a.m.

Motion to adjourn by
Mayor MacPherson

CARRIED
