



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
AUGUST 12, 2019

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schultz and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor MacPherson.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – JULY 15, 2019

Moved by Councillor Zimmer that the Regular Meeting Minutes of July 15, 2019 be accepted as presented.

CARRIED

DELEGATIONS:

1. MR. ROGER REID, MLA for Livingstone-Macleod

Mr. Roger Reid was present to visit with Council for the first time as MLA for Livingstone-Macleod. He spoke about the initiatives that his government is working on as they are approximately 100 days into their term.

2. SOUTHGROW REGIONAL ECONOMIC DEVELOPMENT – Peter Casurella, Executive Director

Peter Casurella, Executive Director of SouthGrow Regional Economic Development, was present to introduce Council to the mandate of SouthGrow. Council passed a motion to become a member on March 25, 2019.

ACTION ITEMS:

1. BYLAW #1662 – Fire Services Bylaw
RE: 1st Reading

Moved by Councillor Schulze to give Bylaw #1662, the Fire Services Bylaw, 1st Reading.

CARRIED

2. BYLAW #1663 – Fire Protection Bylaw
RE: 1st Reading

Moved by Councillor Cutler to give Bylaw #1663, the Fire Protection Bylaw, 1st Reading.

CARRIED

3. BYLAW #1673 – Water & Sewer Utility Bylaw Amendment
RE: 2nd & 3rd Readings

Moved by Councillor Zimmer to give Bylaw #1673, the Water & Sewer Utility Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1673, the Water & Sewer Utility Bylaw Amendment, 3rd & Final Reading.

CARRIED

4. NOTICE OF PETITION: Borrowing Bylaw

Marian Carlson, Chief Administrative Officer provided notification to Council that on August 7, 2019 she received a petition for a vote of the electors regarding Bylaw #1674, a borrowing bylaw, for the purpose of constructing a town-owned building to create facilities for administration, day care, playschool and other users and community space, referred to as the Multi-use Community Buildings.

MOTION #19-117 Moved by Councillor Carlson to hold a vote of the electors on the question of Bylaw #1674, a borrowing bylaw, on Monday, September 30, 2019 from 10:00 a.m. to 8:00 p.m. with the polling station being at the Claresholm Community Centre located at 5920 – 8th Street West.

CARRIED

MOTION #19-118 Moved by Councillor Schlossberger to hold the advance vote for the vote of the electors on Thursday, September 26, 2019 from 2:00 p.m. to 8:00 p.m. at the Claresholm Community Centre located at 5920 – 8th Street West.

CARRIED

MOTION #19-119 Moved by Councillor Cutler to hold an institutional vote for the vote of the electors on Monday, September 30, 2019 at the Claresholm General Hospital, Willow Creek Continuing Care Centre, Porcupine Hills Lodge, Cottonwood Village, Heritage Manor and Parkside Manor.

CARRIED

MOTION #19-120 Moved by Councillor Zimmer to appoint Karine Keys as Chief Returning Officer and Marian Carlson and Blair Bullock as Substitute Chief Returning Officers for the vote of the electors.

CARRIED

MOTION #19-121 Moved by Councillor Carlson that the following question be on the ballot for the vote of the electors on Bylaw #1674, a borrowing bylaw:

“Are you in favour of the Town of Claresholm Council passing Bylaw #1674 to authorize Council to incur indebtedness in the amount of \$2,800,000 for the purpose of constructing a Town-owned building to create facilities for administration, day care, playschool and other users and community space referred to as the Multi-use Community Buildings?”

CARRIED

DECLARATION OF SUFFICIENCY:

Marian Carlson, Chief Administrative Officer declared that the petition received regarding Bylaw #1674 was deemed to be sufficient.

**5. BYLAW #1674 – Borrowing Bylaw
RE: 2nd & 3rd Readings**

Further discussion on this bylaw is tabled until the result of the vote of the electors has been tabulated.

**6. CORRES: Hon. Leela Sharon Aheer, Minister of Culture, Multiculturalism and Status of Women
RE: 2019 Stars of Alberta Volunteer Awards**

Received for information.

**7. CORRES: Alberta Labour and Immigration
RE: Rural and Northern Immigration Pilot**

Received for information.

**8. CORRES: Alberta Environment and Parks
RE: Status of Application – Alberta Community Resilience Program**

Received for information.

**9. CORRES: Alberta Municipal Affairs
RE: Potential Meeting with Minister at 2019 AUMA Convention**

Received for information.

**10. CORRES: Mr. Roger Reid, MLA for Livingstone-Macleod
RE: Invitation to Community Conversation – August 20, 2019**

Received for information.

11. NEWS RELEASE: Alberta Health Services Review – Minister Shandro

Received for information.

**12. CORRES: Town of Peace River
RE: GST Status of Intermunicipal Cost Sharing Agreements**

Received for information.

**13. CORRES: FortisAlberta
RE: Invitation to Grand Opening of New Operational Office**

Received for information.

14. REQUEST FOR DECISION: Shingle Signage Policy

MOTION #19-122 Moved by Councillor Schlossberger to adopt Policy #5.6.09, the Shingle Sign Program Policy as presented effective August 12, 2019.

CARRIED

MOTION #19-123 Moved by Councillor Moore to waive permit fees when participating in the Shingle Sign Program as per Policy #5.6.09, the Shingle Sign Program Policy.

CARRIED

15. FINANCIAL REPORT: Statement of Operations – July 31, 2019

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended July 31, 2019 as presented.

CARRIED

16. INFORMATION BRIEF: MD of Willow Creek Circulation

Received for information.

17. INFORMATION BRIEF: 2019 AUMA Convention Resolutions

Received for information.

18. INFORMATION BRIEF: Contract Settlement

Received for information.

19. INFORMATION BRIEF: Invitation to Premier Jason Kenney

Received for information.

20. INFORMATION BRIEF: CAO Report

Received for information.

21. INFORMATION BRIEF: Council Resolution Status

Received for information.

22. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Zimmer to adopt the information items as presented.

CARRIED

23. IN CAMERA:

a. LEGAL – FOIP Section 27

b. LEGAL – FOIP Section 27

c. LAND – FOIP Section 16.1

d. Intergovernmental Relations – FOIP Section 21

Moved by Councillor Cutler to go In Camera at 8:25 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 8:25 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:58 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:58 p.m.

CARRIED

a. LEGAL – FOIP Section 27

MOTION #19-124 Moved by Councillor Cutler to enter into an encroachment agreement with Richard & Bonnie Downey for the lane encroachment located at 255 – 52 Avenue East (Lot 14, Block 123, Plan 2496R).

CARRIED

b. LEGAL – FOIP Section 27

MOTION #19-125 Moved by Councillor Moore to approve the out-of-budget expenditure for legal fees for the Claresholm Public Library to a maximum amount of \$15,000 to come from general reserves.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:00 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 9:00 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson